

Edsys, Inc.

Education Delivery Systems



CITY CHARTER HIGH SCHOOL

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JULY
2026

EDSYS, INC.

EDUCATION DELIVERY SYSTEMS

BOARD OF TRUSTEES MEETING

WEDNESDAY, July 15, 2026

- I. Public Comment
- II. Educational Highlight: Post-High School Planning Department- Part 3
- III. Consent Agenda
 - 1. June 17, 2026 Meeting Minutes (*vote required*)
 - 2. Enrollment
 - 3. Metrics
 - 4. Monthly Expenditure Report/Vendor Expense Report (*vote required*)
- IV. Reports
 - 1. CEO's/Principal's Report
- V. Old/New Business
 - I. Approval of 2026-2027 Student Handbook (*vote required*)
 - 2. Approval of 2026-2027 Employee Handbook (*vote required*)
- VI. Executive Session
 - 1. Adjudications (*vote required*)
 - 2. Lease/Real Estate Task Force Update
- VII. Next Board Meeting - Wednesday, September 16, 2026
 - 1. Summerfest - Thursday, July 9th
 - 2. Moraine State Park Field Trip (9th Grade) - Friday, July 10th
 - 3. Final Exams - Wednesday, July 22nd & Thursday, July 23rd
 - 4. Last Day of Trimester 3 for Students - Thursday, July 23rd
 - 5. Last Day of Trimester 3 for Teachers - Friday, July 24th
 - 6. First Day of the New School Year (Staff) - Friday, August 21st
 - 7. First Day of the New School Year is staggered:
Thursday, August 27, 2026 (9th & 12th); Tuesday, September 1, 2026 (10th & 11th)

Minutes of a Regular Meeting of
THE BOARD OF TRUSTEES OF
EDSYS, INC

A meeting of the Board of Trustees of EDSYS, Inc., a Pennsylvania nonprofit corporation, located at City Charter High School, 201 Stanwix Street, Pittsburgh, PA 15222, was held on June 17, 2026 May 20, 2026 at 5:30 p.m.

Gerry Dudley chaired the meeting, which was called to order at 5:30 p.m.

The following Board of Trustees members were present and a quorum was established:

Tammy Bey (via video-conference)
Kathryn Clark (via video-conference)
James Doyle
Gerry Dudley
Onyeka Egbuna
Valerie Nije
Thomas Ralston (via video-conference)
Cindy Tananis
Carol Wooten
Soo Youn Yi

Also present were:

David Mongillo, Solicitor
Dara Ware Allen, CEO and Principal
Angela Welch, Chief Academic Officer
Tiana DeLaRosa, Assistant Principal, Class of 2026
Bret Powner, Assistant Principal, Class of 2027
Steven Heller, Assistant Principal, Class of 2028
Natalie Dougherty, Director of Business Affairs and Human Resources
Susan Gratton, Business Affairs Associate, Board Secretary/Recording Secretary

I. Public Comment

None

II. Educational Highlight: Annual Safety Presentation 2025-2026

James Doyle motioned to go into Executive Session at 5:32 p.m. Soo Yi seconded, and the motion was unanimously approved.

Callum Collins, School Safety/Security Manager, presented the 2025-2026 Annual School Safety Report. He provided a comprehensive overview of current safety practices, including proactive measures, access, student/staff trainings and drills. He also shared future initiatives to continue enhancing City High's school safety. The Board asked questions and commended Mr. Collins and the school on its school safety plan.

Carol Wooten motioned to come out of Executive Session at 5:56 p.m.. James Doyle seconded, and the motion was unanimously approved.

Carol Wooten made a motion to approve the 2025-2026 Annual School Safety Report. Cindy Tananis seconded, and the motion was unanimously approved.

III. Consent Agenda

The Consent Agenda included the following items:

1. May 20, 2026, Board Meeting Minutes
2. Enrollment
3. Metrics
4. April 2026 Financial Report
5. Monthly Expenditure Report/Vendor Expense Report

Cindy Tananis made a motion to approve the May 20, 2026, Board Meeting minutes. Valerie Nije seconded, and the motion was unanimously approved.

Onyeka Egbuna made a motion to approve the monthly expenditure report/vendor expense report. Tammy Bey seconded, and the motion was unanimously approved.

IV. Reports

1. CEO's/Principal's Report: Dara Ware Allen gave her report highlighting the following topics:
 - Enrollment Office 2026-2027 School Year
 - Class of 2030
 - Class of 2029 Transfers
 - Key Internal Relations & Activities
 - Key External Relations & Activities
 - 26-27 Budget Highlights

V. Old/New

1. Reminders: Act 55 Training. Dr. Allen shared a link with the Board regarding the upcoming PCPCS training in August and that the training can also be completed via online modules available on PDE's website.

2. Dara Ware Allen and Onyeka Egbuna presented the budget. Dara shared that we worked to transition to departmental-based budgeting with significant contributions from Allyson at Bookminders and Ms. Dougherty. This will provide a greater level of transparency and enhance budget monitoring. Dara then provided budget highlights. Regarding revenue, she shared the enrollment projections and expected tuition revenue based on the updated 363 forms PPS and other

districts complete. In changing our bank to JP Morgan Chase, we are expecting a higher yield on our investment income. Other notes included minimal federal funding. Regarding expenses, Dara proposed transitioning to an annual modest raise vs. waiting for a larger one every two years. This can minimize when health care costs increase and coincide with a raise year. We were very fortunate that the increase to medical insurance is below 4% and there's a rate hold for vision and dental costs. Other expenses did not include notable increases but does include some allocation for 25th anniversary events. Also, regarding lease exploration, any potential expenses would be applicable for the 27-28 budget. Dara thanked the Finance Committee and Onyeka commended the staff for their nuanced work on the budget.

After discussion, Onyeka Ebguna made a motion to approve the 2026-2027 Budget as presented. Soo Yi seconded, and the motion was unanimously approved.

VI. Executive Session

James Doyle motioned to go into Executive Session at 7:11 p.m. Carol Wooten seconded, and the motion was unanimously approved.

Valerie Nije motioned to come out of Executive Session at 7:22 p.m.. James Doyle seconded, and the motion was unanimously approved.

Following review and consideration of the foregoing Findings of Fact and Conclusions of Law, and consideration of the Recommendations of the Administration and the Board Officer, it is the final decision of the Board of Trustees of City Charter High School that KMP shall be deemed expelled through the end of the first trimester of the 2026-2027 school year. The student may return at the start of the second trimester (January 5, 2027).

Gerry Dudley motioned to approve the adjudication concerning KMP as written. Carol Wooten seconded, and the motion to accept the adjudication as written was unanimously approved.

Following review and consideration of the foregoing Findings of Fact and Conclusions of Law, and consideration of the Recommendations of the Administration and the Board Officer, it is the final decision of the Board of Trustees of City Charter High School that ZW shall be deemed expelled for the remainder of the 2025-2026 school year. The student may return at the start of the first trimester (August 27, 2026).

Gerry Dudley motioned to approve the adjudication concerning ZW as written. Soo Youn Yi seconded, and the motion to accept the adjudication as written was unanimously approved.

With no further business, the meeting was adjourned at 7:23 p.m.

The next regular Board of Trustees meeting is scheduled for Wednesday, July 15, 2026.

Submitted by,

Susan M. Gratton

CITY CHARTER HIGH SCHOOL

STUDENT ENROLLMENT REPORT

July 2026

ENROLLMENT TO DATE	531	
Regular Education	445	83.80%
Special Education	86	16.20%

CATEGORY (Race by Gender)	2025/2026	2024/2025
White Male	64	78
White Female	54	62
Black Male	155	155
Black Female	179	186
Hispanic Male	5	8
Hispanic Female	7	2
Multi-Racial Male	17	23
Multi-Racial Female	37	41
Asian Male	4	2
Asian Female	7	7
American Indian Male	1	0
American Indian Female	1	0
	531	564

CATEGORY (Race by Grade)	9th	10th	11th	12th	Total
Black	97	91	69	77	334
White	26	27	34	31	118
Multi-Racial	10	16	6	22	54
Hispanic	6	3	1	2	12
Asian	4	2	1	4	11
American Indian	2	0	0	0	2
	531				

CATEGORY (Social Economic Status)	9th	10th	11th	12th	Total
Free	86	90	69	90	335
Reduced	2	4	3	1	10
Paid	0	0	0	0	0
Neither	57	45	39	45	186
	531				

Grade	Enrollment Comparison		
	2025/2026	2024/2025	%Difference
12th Male	63	58	8.62%
12th Female	73	62	17.74%
Total	136	120	13.33%
11th Male	58	70	-17.14%
11th Female	53	74	-28.38%
Total	111	144	-22.92%
10th Male	61	69	-11.59%
10th Female	78	65	20.00%
Total	139	134	3.73%
9th Male	64	69	-7.25%
9th Female	81	97	-16.49%
Total	145	166	-12.65%
	531	564	-5.9%

School Districts		
Aliquippa	1	0.001883239171
Bethel Park	1	0.001883239171
Butler Area	1	0.001883239171
Carlynton	2	0.003766478343
Chartiers Valley	1	0.001883239171
Clairton City	1	0.001883239171
Duquesne City	3	0.005649717514
East Allegheny	3	0.005649717514
Gateway	2	0.003766478343
Hampton	1	0.001883239171
Keystone Oaks	1	0.001883239171
McKeesport	6	0.01129943503
Montour	2	0.003766478343
Mt. Lebanon	2	0.003766478343
New Kensington	1	0.001883239171
North Hills	3	0.005649717514
Northgate	0	0
Penn Hills	21	0.0395480226
PPS	405	0.7627118644
Riverview	0	0
Shaler Area	1	0.001883239171
South Allegheny	1	0.001883239171
South Park	1	0.001883239171
Steel Valley	3	0.005649717514
Sto-Rox	21	0.0395480226
West Mifflin	2	0.003766478343
Wilkinsburg	21	0.0395480226
Woodland Hills	24	0.04519774011
Total	531	100.00%



Student Enrollment

Grade Level	Current Year/Prior Year	Notes
9 th	145/166	Current Enrollment is Lower than Prior Year
10 th	139/134	Current Enrollment is Comparable to Prior Year
11 th	111/144	Current Enrollment is Significantly Lower than Prior Year
12 th	136/120	Current Enrollment is Higher than Prior Year Current School-Wide Enrolment is Lower than Last Year's School-Wide Total: 531/564

Personnel Management

Measure	Current Year/Prior Year	Notes
Administrative Turnover	0/1	
Faculty Turnover	0/0	
Staff Turnover	1/0	Our Facilities Manager is now vacant.
Open Positions	5/4	Four of the positions are for planned retirements at the end of the year. Two of the four are filled. Our School Nurse candidate declined so our search is extended.
Promotions	1/0	Mr. Schenck (Career Teacher) was promoted to Expert.
Leaves	0/1	

School Management and Leadership

Measure	Current Year*/Prior Year	Notes
Average Daily Membership	548.14/579.03	
Applications: New 9 th grade (2029)	153/202 / 145/185	Applications are comparable but tracking slightly ahead of last year's applications for the class of 2029.
Suspensions > 1 day	23/32	
Expulsions	3/1	There were 4 offenses that in June that were settled as stipulations. Three were for THC and one was for a sexual assault that was settled via our solicitor and the family's attorney.
Faculty Observations	46/36	
Student Attendance %	90.92%/90.13%	
Faculty/Staff Attendance %	TBD	



Fiscal Health (As of May 31, 2026)

Measure	Description
Bank Balance	\$12,326 M to \$11.269 M
P/L Comparison: 25-26 to 24-25 YTD	Income: \$14.613 M to \$14.565 M Expense: \$13.361 to \$13.228 M

Compliance and Reporting

Measure	Description	Notes
Partner4Work	Numerous data reports and policy revisions requested for this this year. We are not going to be renewing for the 5th year of the grant. Our grant has been progressively reduced while the requirements have increased and more mis-aligned with how our school runs in comparison to what the grant now requires. We believe we can develop an opportunity to apply for funding of our program by a foundation.	Submitted monthly and weekly. There have been challenges, not with programming, but with new reimbursement requirements. DeLa and Mr. Carrington have borne the brunt of these requests. We continued to work on end of year close-out requirements
PIMS	Various monthly PIMS reports.	Submitted by deadline. Mr. Watson is the point person for these reports.

Initiatives/Grants

Initiative	Purpose	Fiscal Impact	Notes
PCCD Grant for 26-27 year	Applied for a grant to continue our smoking and THC alternate programming as well as funding to replace our speaker system used during emergencies and all school announcements.	\$70,000	
PCCD Health and Safety Grant (#45405)	State grant allocated to City High in the amount of \$70,000 to be used address school-wide safety and behavioral health needs to enable us to address Act 55 requirements	\$70,000	Have submitted a Project Modification Request Grant to expand allowable expenses. The period ends on June 30, 2026.
PCCD Health and Safety Grant (#40080)	State grant opportunity that is enabling us to provide school-wide substance abuse and prevention programming as well as smoking cessation programming for its student body community. Additionally, the funding will be used to implement various aspects of our security and school safety	\$140,000	Have submitted a Project Modification Request Grant to expand allowable expenses. The period ends on June 30, 2026.



	plan including subsidizing the salary of one of our security officers.		
Partner 4 Work multi-year competitive grant	Expands City High's career and technical course offerings and internship experiences in the IT (e.g. cybersecurity), Medical (e.g. nursing), and Manufacturing (e.g. mechatronics) fields.	\$38,000 annually (\$262k over 5 years; \$62k for first 3 years)	This is a reimbursable grant. Please see above note. We are not going to be renewing for the 5 th year of the grant. Our grant has been progressively reduced while the requirements have increased and more misaligned with how our school runs in comparison to what the grant now requires.
Ron Caplan Scholarship Grant	Unrestricted donation by Ron Caplan that City High used to provide for college scholarships to graduating seniors through an internal application and selection process.	\$40,000	Senior students have now been selected for scholarships. Smaller awards will be provided to students with outstanding graduation projects.

Strategic Planning

Program	Date/Notes	Program	Date/Notes
Revamped marketing approaches for increasing student recruitment are on-going.	We continue to curate our marketing and enrollment plan to include a range of high leverage and effective strategies that are implemented.	City High Evaluation	The stakeholder surveys for the Annual Report have been launched. Revisions to the 4PLUS report will incorporate additional staff and student input through Focus Groups. LRDC now would like to interview a few Board members and school leaders.
		PPS Annual Audit	An informal visit was held in early October 2025. Our Annual Visit was held on February 19, 2026.
		Middle States Accreditation	We are implementing and monitoring our Middle States goals and our reaccreditation is for the period of January 2024 to January 1 st , 2031.

Expense Detail By Vendor

May 2026

Source Name	Debit	Credit	Balance
A TECH REFRIGERATION	905.62		905.62
ADOBE INC	1,435.00		1,435.00
ALL LINES TECHNOLOGIES INC	251,550.00	251,550.00	0.00
ALLEGHENY INTERMEDIATE UNIT	18,070.75	0.00	18,070.75
AMAZON	6,043.77	152.80	5,890.97
AMERICAN UNITED LIFE INSURANCE CO - #0000	3,279.78	0.00	3,279.78
BABB INC	1,961.92	0.00	1,961.92
BANK FEES #	111.00	0.00	111.00
BARNETT, CAMERON	748.75		748.75
BELL, TAMMY	3,000.00		3,000.00
BILL.COM#	177.95		177.95
BLUE ARCHER INC	315.00		315.00
BOOKMINDERS	3,024.65	0.00	3,024.65
BRENNAN, KAITLYN	3,000.00		3,000.00
CANON FINANCIAL SERVICES INC	6,225.21	0.00	6,225.21
CAROLINA BIOLOGICAL SUPPLY CO	789.46	0.00	789.46
CDW GOVERNMENT	604.92	0.00	604.92
CENTRAL SUSQUEHANNA INTERMEDIATE UNIT	1,522.64		1,522.64
CHASE CC	8,829.72	0.00	8,829.72
CITY OF STARS ENTERTAINMENT		700.00	(700.00)
COLKER JANITORIAL SUPPLY	209.70		209.70
COLLEGEBOARD - 138026	1,691.64		1,691.64
COLONIAL SURETY AGENCY#	223.22		223.22
CONNECTIVITY COMMUNICATIONS INC	2,202.05	1,432.00	770.05
CONSOLIDATED COMMUNICATIONS	6,737.72	0.00	6,737.72
DIRECT ONLINE MARKETING LLC	3,200.00		3,200.00
DJ MN INVOICE (MN MUSIC PRODUCTIONS)	900.00		900.00
EDPUZZLE INC	270.83		270.83
EDUCATION WEEK	97.00		97.00
EMPOWER#	34,544.90	0.00	34,544.90
ENERGAGE LLC	402.50		402.50
ESTOCIN TRANSPORTATION SERVICES	7,439.00	0.00	7,439.00
EVANS CONSULTING & EVALUATIONS LLC	1,417.50		1,417.50
EXPLORELEARNING	2,777.50		2,777.50
FRESHPOINT (FMRLY PARAGON)	4,976.60	0.00	4,976.60
FULL SERVICE NETWORK	690.17		690.17
GAGGLE NET INC 198580331	622.85		622.85
GLOBAL WORDSMITHS	37.20		37.20
GOLD STAR FOODS	28.00		28.00
GOSA, JAMAAL	100.00		100.00
GRAINGER	284.68		284.68
HD SUPPLY	608.87	0.00	608.87
HOSTING SOLUTIONS & LIBRARY CONSULTING	375.00		375.00
HUNTINGTON NATIONAL BANK CC	2,071.48	0.00	2,071.48
INCIDENT IQ LLC	1,161.86		1,161.86
J N SHEFFEY ASSOCIATES	124.00		124.00

Expense Detail By Vendor

May 2026

Source Name	Debit	Credit	Balance
J. W. PEPPER & SON, INC	113.00	0.00	113.00
JOSTENS INC	19.95		19.95
KRISE TRANSPORTATION INC	847.10	0.00	847.10
LANCASTER-LEBANON	408.75	0.00	408.75
LEADER SERVICES	342.00		342.00
LEVY CONVENTION CENTERS	12,152.40		12,152.40
MADDALENA, AMY#	1,800.00		1,800.00
MAGIC SCHOOL INC	499.92		499.92
MERCYHURST UNIVERSITY	5,200.00		5,200.00
NAVIGATE 360	98.35		98.35
NCS PEARSON INC	9,930.00	0.00	9,930.00
NEED#	800.00		800.00
NICHE.COM INC	961.67		961.67
OFFICE DEPOT - ODP BUSINESS SOLUTIONS	1,522.42	0.00	1,522.42
PA COALITION OF PUBLIC CHARTER SCHOOLS	235.00		235.00
PA UC FUND	1,117.27		1,117.27
PAPER PRODUCTS COMPANY INC	883.77		883.77
PARTS PEOPLE	599.90		599.90
PAYCHEX #	1,178.42	0.00	1,178.42
PAYMENTECH#	534.47	0.00	534.47
PDQ	742.50		742.50
PENN HILLS SCHOOL DISTRICT	2,250.00	0.00	2,250.00
PERFORMANCE FOODSERVICE	5,375.18	0.00	5,375.18
PHILADELPHIA INSURANCE COMPANIES	932.67		932.67
PITNEY BOWES - PURCHASE POWER 2632	550.45		550.45
PITTSBURGH BUSINESS TIMES	1,800.00		1,800.00
PMC PROPERTY GROUP INC	125,751.37	0.00	125,751.37
POWERSCHOOL	337.55		337.55
PRESSLEY RIDGE	1,826.51		1,826.51
PROJECT WAYFINDER INC	770.83		770.83
PRT	8,967.50	0.00	8,967.50
PSERS #	80,666.59	0.00	80,666.59
RELAY INC	1,623.00		1,623.00
RENAISSANCE	508.90		508.90
SCHOOLMINT	1,512.50	0.00	1,512.50
SELECTIVE INSURANCE CO OF AMERICA 734	4,647.66	0.00	4,647.66
SMA CLEANING	6,850.00		6,850.00
SOUTH CENTRAL AREA SPECIAL SCH JOINTURE	1,472.72		1,472.72
STERICYCLE INC	251.79		251.79
TASC	388.72		388.72
TRUSOLCREATIONS	300.00		300.00
TURNER DAIRY FARMS INC	981.57	0.00	981.57
ULINE	609.02	0.00	609.02
UPMC HEALTH PLAN - DENT/VIS 021047 NN3	4,268.88	0.00	4,268.88
UPMC HEALTH PLAN - MEDICAL 021047 302	79,831.74	0.00	79,831.74
US FOODS INC 51104214	10,264.42	0.00	10,264.42
VERIZON WIRELESS 408-00001	142.23		142.23
VERTEX EDUCATION-PA LLC	3,024.92		3,024.92

Expense Detail By Vendor

May 2026

Source Name	Debit	Credit	Balance
WHC PA LLC	21,765.00		21,765.00
TOTAL	792,449.02	253,834.80	538,614.22